

LIMA CHRISTIAN SCHOOL

SCRIP PROGRAM

Program rules and guidelines

- 1) All certificated orders must be accompanied by a check or money order made payable to LCS-SCRIP. Please do not send cash.
- 2) If your check is returned because of non-sufficient funds (NSF), you will be charged a \$20 fee payable to LCS-SCRIP. After two NSF checks are tendered on your account, your scrip ordering privileges will be limited to money orders only.
- 3) Scrip certificates are purchased on your behalf, and are not returnable.
- 4) When you pickup your scrip certificates, open your order and verify its accuracy. Your signature on the Weekly Order Pickup List indicates you have received your order in its entirety. In the unlikely event you should find a discrepancy in your scrip order, please contact the LCS Scrip Program coordinator within 7 days.
- 5) Scrip certificates are the same as cash, and should be handled accordingly. LCS will not be responsible for certificates that are lost, stolen or misplaced while in your possession.
- 6) You must sign the Scrip Program Agreement form before gift cards will be released with your child. This form will be kept on file. (page 2)
- 7) Earnings will be split as follows for the 2010-2011 school year. 75% designated by you for reimbursement; 25% LCS / Scrip fees to run program.
- 8) Twice a year, LCS SCRIP will provide a summary of each participating family's purchases. March 2011 pay out will include orders for Sept, Oct, Nov, Dec, Jan, and Feb. Sept. 2011 will include orders for March, April, May, June, July, and August . A check will be issued to the LCS on your behalf for your earnings. You will see your credit on your tuition statement, charitable contribution to school or cash rebate.
- 9) You have two ways to order Scrip. (1) You can ordering on-line at **shopwithscrip.com**, our enrollment code is **C5D3F2C912678**. You can pay with check using Prestopay for a small fee or send a check into school for your order. (2) You can have your child drop off your order to the office by 9:00 am Monday mornings or give to the teacher to bring down to the office. Delivery of cards will be one week. You can always send the order in early if Monday doesn't work out for you.
- 10) We will send out e-mails letting you know of specials going on, how much money is in your account monthly and a reminder to get your orders ready for Monday.
- 11) Any questions: Rosemary Van De Weert 243-9705 or jrvandeweert@juno.com
- 12) Please keep this page for your records. To enroll, return page 2 only.